



# MAWDESLEY PARISH COUNCIL

You are invited to attend the  
Annual Meeting of Mawdesley Parish Council  
which will take place at Mawdesley Village Hall  
**7.30pm on Tuesday 9<sup>th</sup> May 2023**

1. Retiring Chairman Summary of the Year
2. Election of a Council Chairperson – to nominate and elect a chairperson. To receive the Chair's Declaration of Acceptance of office or, if not received, decide when it will be received.
3. Election of Vice Chairperson
4. To receive delivery of Councillors of their acceptance of office forms
5. To appoint a representative to Mawdesley Village Hall
6. To appoint a representative to the Millennium Green

**At this point the meeting will adjourn to hold the Parish Council meeting**

1. Apologies
2. Declarations of Interest and Dispensations
3. To receive declarations of interest from Councillor's on items on the agenda
4. To receive written requests for dispensations for disclosable pecuniary interests (if any)
5. To grant any requests for dispensation as appropriate
6. Minutes of the Previous Meeting. To resolve to approve as a correct record the Minutes of the Council Meeting held on 11.04.23.
7. Public Participation: To adjourn the meeting for a period of public participation.

Any member of the public may speak for up to 5 minutes within the overall time allocated. Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time. A member of the public is any person present other than a member or official of the Council. A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon.

8. To discuss the proposal to provide some form of financial support to the Walking Day committee.
9. Parish Clerk's Report.
10. Lengthsman's Report.
11. To discuss the purchase of 2-fold down bollards to add additional security for the trailer stored at the side of the container and if agreed to set a budget for this.
12. To receive an update on obtaining an external standpipe at Hurst Green play area to facilitate cleaning of the play surface.
13. To receive an update on the Neighbourhood Plan.
14. To receive an update on the Moss Fields Masterplan.
15. To receive any final applications for an allotment and decide on the way forward.
16. To receive an update on the Best Kept Village & Mawdesley in Bloom competitions.

17. To discuss progress on obtaining a draft tender document in relation to the rental of the small container belonging to Mawdesley Parish Council to Mawdesley Millennium Green Trust.
18. To receive an update on the signs at the end of Hurst Green.
19. To receive an update on purchase of a War Memorial bench and 2D Silent Soldier.
20. To receive an update on the purchase of the mower.
21. To receive an update on the annual clean-up day.
22. To receive an update on the request for guidance on completion of the Accounts Participants form in respect of the Bert Moss fund.
23. To discuss the potholes & general disrepair of the road from Blackmoor to Smithy Lane and agree a way forward.
24. Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.

**Proposal:** Erection of detached garage/workshop (following demolition of existing stables)

**Location:** Heathfield Bradshaw Lane Mawdesley Ormskirk L40 3SF

**Reference:** 23/00225/FUL **Deadline 10.05.23**

25. To consider and approve the schedule of accounts for payment.
26. Financial reports – to ratify accounts and authorise payments.
27. To receive and approve the bank reconciliation statement (previously circulated) as at 31.03.23 for the Coop Instant access savings account and Coop bank Current Account.
28. To receive an update on the VAT return which the Clerk has submitted for year-end 31.03.23.
29. To receive an update on the internal audit.

**Clerk: Trish Grimshaw E mail: [clerk@mawdesleyparishcouncil.org.uk](mailto:clerk@mawdesleyparishcouncil.org.uk) Date: 01/05/23**